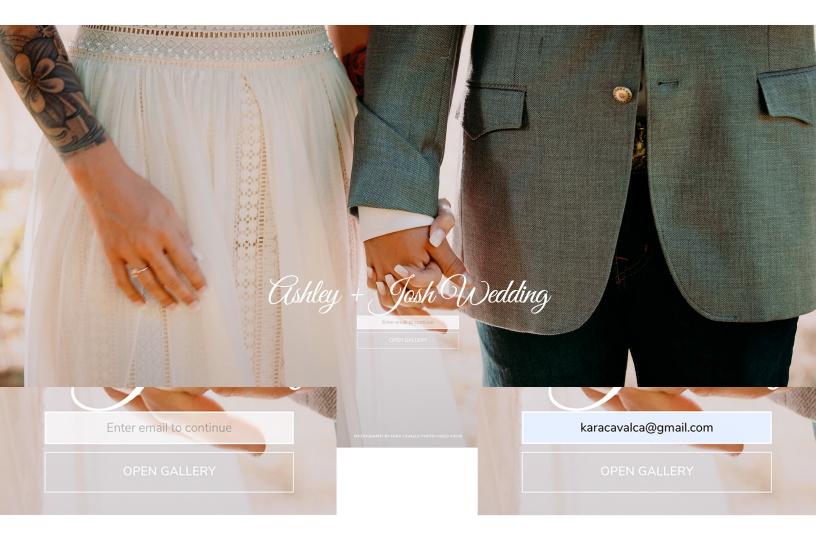
When you first open your gallery you should see a screen similar to this one. Now type your email into the box that says "enter email to continue"

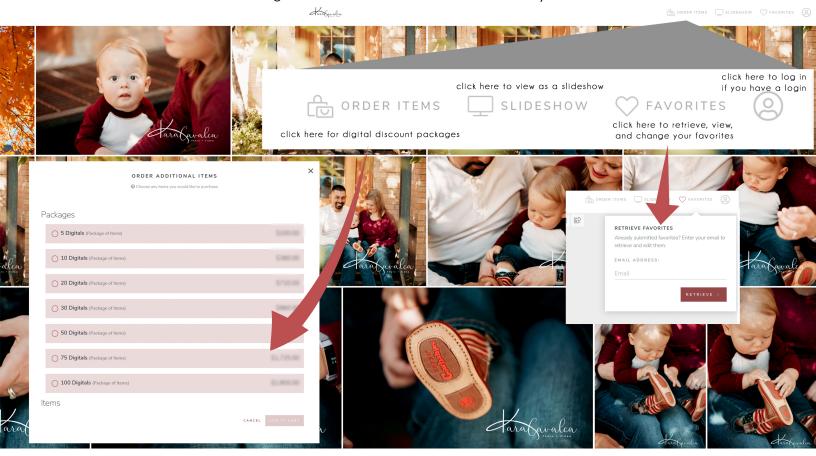


First, if you need to login, the login is on the top right corner.

If you have a portrait gallery and are interested in digital packages click the order items button (different for wedding galleries).

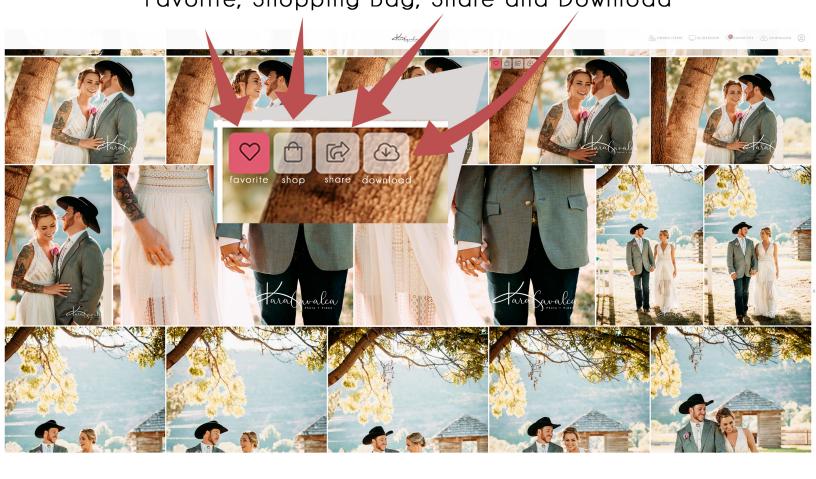
If you wish to watch your images in a slideshow click slideshow.

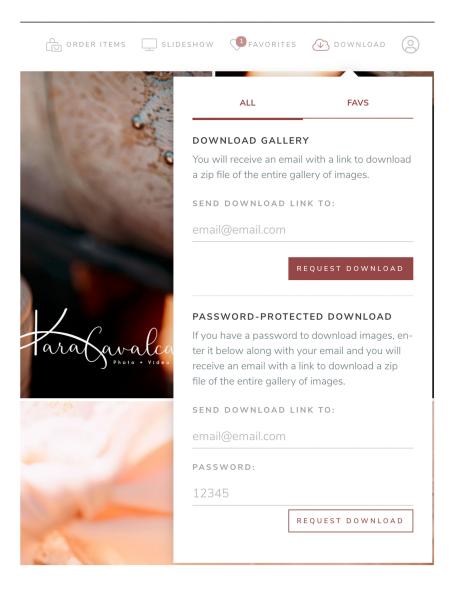
If you have already selected favorites and wish to look back at them or change them click favorites and fill out your email.



There are a few buttons that show up when you hover over each photo with your cursor.

Favorite, Shopping Bag, Share and Download





This download option may also appear in your top menu.

This option may only appear in Wedding Galleries, Commercial Galleries and select Portrait Galleries.

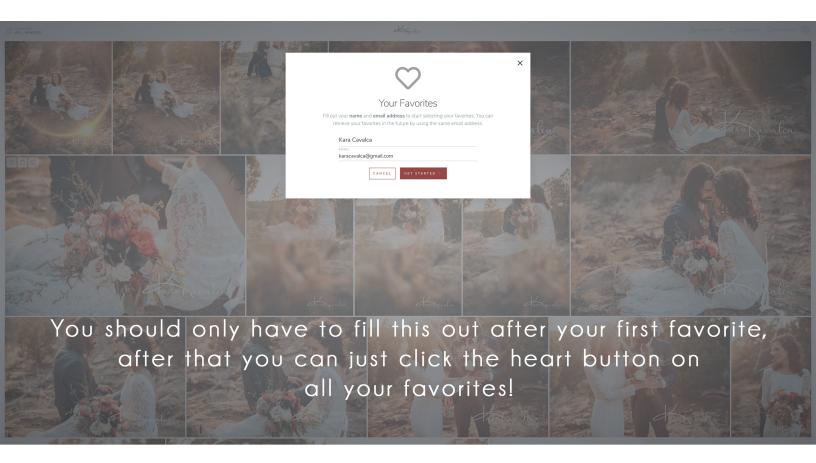
So if this option isn't there it is because your shoot did not allow for it.

If it is there and you are the owner of the gallery, you can request a full gallery download either with just your email or if you are not the owner of the gallery and you have a password you can use the password here to download the whole gallery.

Click the heart button to favorite and this box will appear.

Type your name and email address to save your fav.

Then click get started.



You should see this page after submitting your name and email for the first (and only) time.

This will not show up after every favorite, you'll be able to tell a favorite was recorded if the heart button turns red





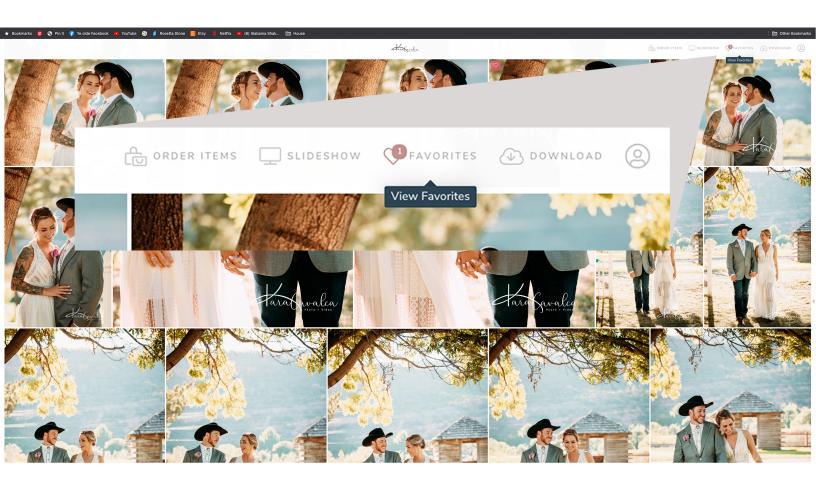
## Favorite Saved!

Your favorites will automatically be saved under the email karacavalca@gmail.com.

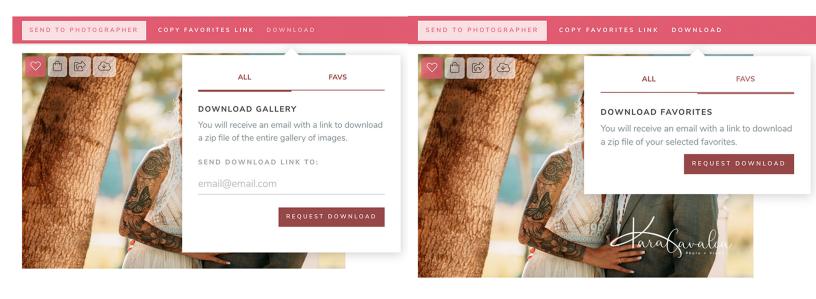
To send your favorites to your photographer, click the  $\bigcirc$  button and then click SEND TO PHOTOGRAPHER.

OK!

If you need to submit your favorites to me for any reason, click the favorites button in the top right corner.



After clicking favorites in the top right corner of your gallery.
You should be directed to a page that will have these buttons near the top left.
Click "send to photographer" to let me know what your favorites are.
If your gallery allows downloads you can also download your whole gallery
or just your favorites here.

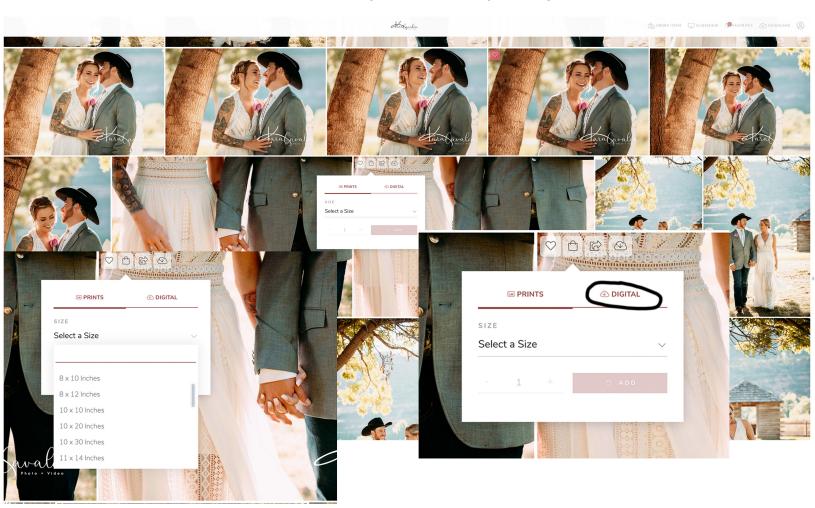


Next let's check out the shop button.

If you want to purchase a digital, click the digital button.

If you want a print product, click the drop down menu

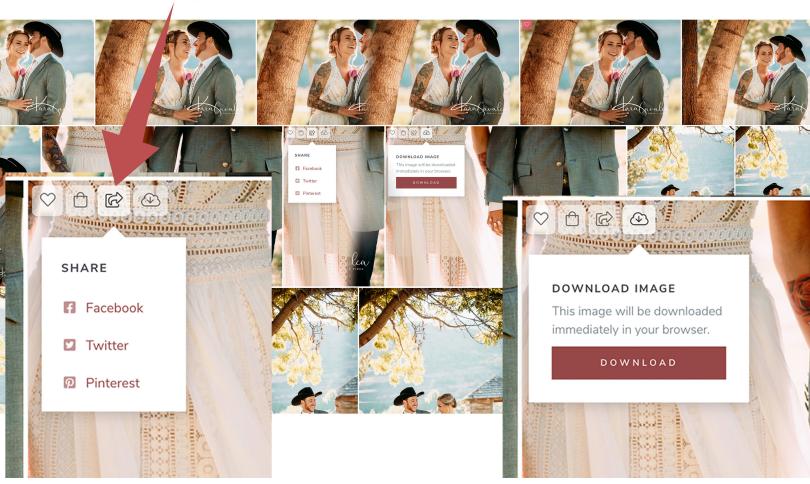
and select what size you want your product first.

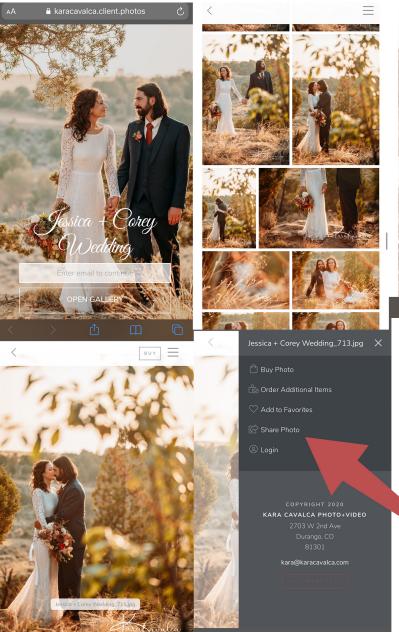


Last two buttons are for sharing and downloading.

If you'd like to share the image to facebook, twitter or pinterest click the share button.

Not all galleries have a download button. If the gallery is a wedding or engagement gallery and you are the client you should have a download button here, click the cloud and then the download square.







If you need help finding these buttons on mobile. Click the three lines in the top right corner (hamburger button).

If you are looking at the whole gallery, these options will show up when you click the hamburger button.

If you click on a specific photo, it will become larger taking up the whole screen. Now when you click the hamburger button from here, new options show up.

I hope this guide has helped you navigate your gallery! Let me know if I can help you with anything else!



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